

CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton
at 19:30 hrs on Wednesday 13th June 2018**

Present: S G Tupling (Chairman), J H Boston, S J Cooper, W R Sharp (Councillors),
M Cook (Borough Councillor), 1 member of the public, C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Sarson be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 9th May 2018

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Cooper reported that a very high trellis fence had been erected above a 1.8m close-boarded fence alongside the jitty between 5 and 7 Nailstone Rd. The new fence did not appear to be very strong, and could injure a pedestrian if it blew down. **It was resolved** that the Clerk investigate and take appropriate action if necessary.

Cllr Sharp reported that footpath S69 was obstructed by potato rows near Bosworth Mill. **It was resolved** that this be reported to LCC RoW.

b) Leicestershire County Council

Cllr I D Ould had sent a written report on current LCC business, but had no current casework in Carlton.

c) Hinckley & Bosworth Borough Council

Cllr M Cook had sent a written report on current H&BBC business, and had attended 33 meetings in the previous 4 weeks. Applications from Carlton to the P&CIF had been approved by the Scrutiny Committee; the fire-damaged roof at Bosworth Marina was being repaired, and the café should re-open soon. H&BBC currently had a housing supply of 6.2 years.

Cllr Cook noted that the cast-iron hinge bracket had snapped and the door had come off the Victorian letter box in the churchyard wall.

d) Carlton Neighbourhood Watch group

Ms R Yule reported that there had been no reported crimes in Carlton during April.

e) Parish Clerk

Gullies - emptied on 17th May. Gully next to footpath S69 had been emptied and sunken tarmac replaced, but the collapsed brickwork had not been repaired. The old tarmac that had been removed had been left in the gutter.

Making a Difference Awards - I M Peat (representing the KCTG) had received a Highly Commended medal at the ceremony on 6th June. The winner of the Group Contributions category was Emma Kerr who had set up a community group to support the homeless, victims of domestic abuse and families on low income (p.1696/3e refers).

Drugs - paraphernalia had been found by the KCTG in the sewage works entrance on 15th May.

Congerstone Lane – a length of hurdle-type fencing appeared to be encroaching onto the highway by 500mm at the eastern end of the Field View boundary. **It was resolved** that this be noted.

Farm traffic sign – on Carlton Road reported damaged on 17th May.

Loose kerb – fronting 80 Main St reported to LCC Highways on 9th June.

Dog fouling – complaints had been received about renewed regular dog fouling between 54 & 60 Main St. The Clerk had put up CCTV warning notices in the area.

Water Park – the Clerk had attended a briefing given by the operators to Market Bosworth PC on 5th June. A planning application was being prepared for the conversion of the main part of the site into a static caravan park.

S106 developer contributions – briefing paper from H&BBC: total contributions secured during 2017 but not yet received - £4,774,153.60; total held and currently available to spend - £2,707,423.63. Of the latter, £1,541,206.79 is for on and off-site play & open space, of which H&BBC is holding £857.55 on behalf of Carlton PC, with no time limit.

VAT – a duplicate VAT refund of £193.59 for 2017-18 had been made by HM Revenue & Customs & Excise. The Clerk had submitted a claim on form VAT126 as usual on 1st April, but on 10th April had received a letter saying that these forms would not be accepted or processed after 1st February 2018. The Clerk had therefore registered and completed a new-style claim form on-line. The claim made on the paper form had been paid on 20th April, and the on-line claim on 7th June. **It was resolved** that a refund of £193.59 be made to HM Revenue & Customs

External audit – had been advertised; the PC's accounts would be open for inspection until Friday 13th July

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

Attention was drawn to three recent opportunistic thefts in the village, and the need for vigilance.

4. Revised Constitution for the Northfields Liaison Group

It was resolved that the revised Constitution be approved, and it was signed at the meeting (p.1708/5e refers).

5. Annual Report

It was resolved that the draft Annual Report be approved for publication.

6. Cemetery Regulations and Table of Fees

A briefing paper, copies of the regulations and fees of a range of local cemeteries, and drafts of the proposed regulations and table of fees had been copied to Councillors before the meeting (p.1701/6 refers). These drafts were revised at the meeting.

It was resolved that the revised Cemetery Regulations and Tale of Fees be adopted with immediate effect.

7. Police Open Forum

Cllr Cooper had attended this Forum at Twycross, and his written report had been copied to Councillors (p.1708/5f refers). The key local issues were speeding traffic, drug use, and traffic and parking problems at Bosworth Water Trust. The latter should be resolved by the proposed changes to the site.

It was resolved that PC Rob Cross be invited to attend the September meeting of the PC to lead a question and answer session on local policing issues, particularly home security and the use and supply of drugs; and that this meeting be advertised in the August issue of Carlton News.

It was resolved that local support officer Geoff Robinson be invited to deploy a mobile community speed trap in the vicinity of 50-60 Main Street between the hours of 08:00-10:00 or 15:00-17:00 on a weekday, and that a parishioner who had expressed an interest in speed monitoring be invited to assist. **It was also resolved** that this exercise be repeated after one year, to evaluate the effectiveness of the SID.

8. Flowering cherry tree near the church gate

The above tree had put out a few terminal leaves and flowers in the spring, but was clearly dying, probably from an infection. The adjacent rowan had a lot of rot in the trunk, but had thrown up vigorous epicormic shoots and might respond to coppicing. The PCC was aware of the position; neither tree was in danger of blowing over at the present time, though the cherry would be likely to drop branches in a year or two if left alone.

It was resolved that the cherry tree be removed in the autumn, that the condition of the rowan tree be reviewed, and that the question of a replacement tree be advertised in Carlton News, discussed with interested parties and considered at a future meeting.

9. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

It was noted that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

18/00305/FUL 21 Main Street. Demolition of existing dwelling and the construction of a new detached dwelling and detached triple garage/store to the rear. Objections on grounds that (i) the proposed dwelling, by virtue of its position, materials, and design will have an unacceptable visual impact on the built environment and street scene of this part of Main Street; (ii) the proposed dwelling will have an unacceptable overbearing and enclosing effect on the frontage of 19 Main Street; (iii) the access drive does not appear to have adequate visibility splays to Main Street; (iv) the proposed garage block is not well-related to the proposed dwelling or similar buildings in the vicinity; (v) the proposed access drive and turning bay are likely to introduce vehicular traffic and associated noise and disturbance to the quiet and private rear gardens of nearby dwellings. Noted that objections might be overcome by setting the property further back from the road, by the use of brick instead of render and timber cladding on the front elevation, and by moving the proposed garage block closer to the dwelling. Requested conditions that (i) the proposed access drive shall be surfaced in bound materials between the carriageway and the proposed access gates; (ii) visibility splays to current County Highway standards shall be provided at the end of the proposed access drive; (iii) the use of the proposed garage block shall all times remain ancillary to the adjoining dwelling house. Noted discrepancies between the application form and the submitted plans.

c) Planning applications determined

18/00231/NOMAT 2 Orton Close. Non-material amendment to 18/00102/HOU to reduce size of the extension and windows. Approved.

10. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 25th July 2018 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 21:00 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CCTV	Closed Circuit Television
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NCHA	Nottingham Community Housing Association
NPPF	National Planning Policy Framework
PAF	Parish Amenities Fund
PC	Parish Council
P&CIF	Parish & Community Initiative Fund
RoW	Rights of Way
SID	Speed Indicator Device